

June 28th 2018

RE: Request for Consent of Minor's Participation in Cisco Networking Academy

Dear Parent or Guardian of Minor Student:

We are writing to you because our records indicate that your child is under the age of 16, and has previously registered as a student in one or more Cisco Networking Academy courses.

In light of recent changes in both the law (including the EU General Data Protection Regulation) and Cisco's policies, this letter is to provide you with information about how Cisco collects and uses the personal data of students in connection with using the e-learning platform of Cisco Networking Academy, and to obtain your consent to the processing of your child's personal data for such purposes.

About Cisco Networking Academy

Cisco Networking Academy supports education worldwide by helping young people learn IT skills and enabling them to innovate like technologists, think like entrepreneurs, and act as social change agents solving today's problems using technology. In addition, general information about Cisco Networking Academy is here: <https://www.netacad.com>.

Students worldwide can choose from a variety of learning resources and courses, based on their particular interests, required skills for job placements, and location preferences. Students may choose to take self-paced, online courses offered directly by Cisco ("Global Academy"), or students may choose to take self-paced or instructor led Cisco Networking Academy courses offered by third party academies ("Cisco Academy") who are authorized by Cisco to use our teaching materials and resources.

Note that this request for Parental/Guardian consent relates only to online self-paced Global Academy courses managed directly by Cisco, and is not applicable for any self-paced or instructor led Cisco Networking Academy courses offered by third party academies ("Cisco Academy"). If your child has registered for a course offered by a Cisco academy, such academy will directly and separately obtain any necessary permissions from you.

As part of Cisco's administration and delivery of Global Academy courses, we collect, use, and process a student's first and last name, screen name, email address, birthdate, language, time zone, gender, state and country. Such data is used for purposes of tracking active and completed courses, processing requests for completion certificates, and to provide support as needed. As Cisco is a global organization, all information processed by Global Academy may be transferred to Cisco in the United States or other Cisco affiliates worldwide.

In all cases, Cisco's collection, use and processing of personal data is in accordance with the Cisco Online Privacy Statement, available at <https://www.cisco.com/c/en/us/about/legal/privacy-full.html>.

Detailed information about Cisco's processing of personal data in connection with Global Academy is posted online at <https://www.netacad.com/privacy-data-sheet> and is also attached to this letter.

Request for Consent

If you agree to Cisco's processing of your child's personal information in connection with the administration and delivery of Global Academy as described above, please complete and sign the consent form below – and return a copy of it to compliance_netacad@cisco.com no later than July 30th 2018.

You may withdraw your consent at any time by emailing compliance_netacad@cisco.com. In addition, at any time, you may request access to, or deletion of, your child's personal data in Cisco's Global Academy records; and Cisco will respond to your request in a timely manner.

If you fail to provide your signed consent by July 30th 2018, and your child is associated with courses of Cisco Academy and Global Academy; they will continue to have access to the courses offered by a third-party academy ("Cisco Academy") but will lose access to courses offered directly by Cisco Global Academy. If your child is only associated with the Cisco Global Academy courses, their account will be deactivated and the process to permanently remove the account will be initiated.

This policy prohibits minor students from EU countries to register for or enroll in any new Global Academy courses.

As we hope you will understand, privacy and data protection are of utmost importance to Cisco. If you have any questions or would like to discuss further, please contact us at compliance_netacad@cisco.com. We look forward to your child's continued participation in Cisco Networking Academy, and to helping enable the next generation of technologists.

Sincerely,

The Cisco Networking Academy Program

Parent or Guardian Consent

I am the parent or guardian of the minor student named below, and consent to Cisco's collection, use and processing of my child's personal data in connection with Cisco's administration and delivery of Global Academy courses of the Cisco Networking Academy program, as described in the letter to me dated June 28th 2018.

I understand that I may withdraw this consent at any time by emailing compliance_netacad@cisco.com.

Student Name (Print): _____

Parent/Guardian Name (Print): _____

Parent/Guardian Signature: _____

Date: _____